

Civil Rights Policy

POLICY ACP-A
Responsible Executive:

University of Dallas

Disability Accommodations

Luciana Hampilos, J.D.
Director, Office of Civil Rights and Title IX
Haggard University Center, First Floor Room 253
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3.2. Submission of requests Students should submit requests for accommodation through the University's online request system:

udallas.edu/ada/request

3.3. Supporting documentation Disability accommodation requests must

3.5. Implementation of accommodations— After being approved by the Student Disability Services Committed to receive reasonable accommodations and having specific accommodations authorized by

to continue to discuss how to provide reasonable accommodations in light of changing circumstances and the experience of accommodations previously authorized.

4.

- 4.2.1. Identify the essential academic standards of the course; requirements that go to the very nature of the subject matter or that are of the utmost importance in achieving the course or program objectives.
- 4.2.2. Articulate specific requirements that individual faculty members believe are fundamental to teaching the course or program, taking academic freedom into consideration.
- 4.2.3. Identify the unique qualities of the course in relation to the institution.

- 4.5.2.5. Copies of slides. A student may be authorized to have copies of any slides (e.g., PowerPoint slides) that are used by the professor in class;
- 4.5.2.6. Audio-recording. A student may be authorized to make an audio recording of what is said during class;
- 4.5.2.7. Laptop. A student may be authorized to have to use a laptop during class and/or on tests;
- 4.5.2.8. Captioned/subtitled videos. A student may be authorized to have any videos that are used in or for class be captioned or subtitled;
- 4.5.2.9. Test reader. A student may be authorized to have someone to serve as a test reader to read the tests to the student (usually provided in the Student Disability Services Testing Center);
- 4.5.2.10. Test scribe. A student may be authorized to have someone to serve as a test scribe to write the student's answers on a test (usually provided in the Student Disability Services Testing Center);
- 4.5.2.11. Breaks. A student may be authorized to have short, no more than a few minutes per hour of class, breaks during class (e.g., to use the restroom or to consume food); and
- 4.5.2.12. Sign language interpreter. A student may be authorized to have a sign language interpreter to assist the student during class and/or on tests.

5. REASONABLE ACCOMMODATIONS FOR EMPLOYEES

Employees may request accommodations through the Office of Human Resources.

Eva Avila
 Senior Human Resources Generalist
 Office of Human Resources
 Cardinal Farrell Hall, 9th Floor
 Email: benefits@udallas.edu
 Office: (972) 7245255

6. VISITOR ACCESSIBILITY SERVICES

Visitors may request accommodations through Visitor Accessibility Services.

6.1. The main Visitor Accessibility Services web page is

www.udallas.edu/offices/accessibilityservices

6.2. The Visitor Accessibility Services Coordinator is

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- 7.6. “Student Disability Services Review Committee” or “Review Committee” means the committee designated by the University, whose members are appointed by the Provost, to evaluate whether specific accommodations would constitute a fundamental alteration of a course or program.
- 7.7. “Student Disability Services Committee” or “Committee” means the committee designated by the University to determine whether a Student is a qualified individual with a disability and what, if any, functional limitations the Student has that are relevant to the University environment.
- 7.8. “Student Disability Services Coordinator” means the person designated by the University to coordinate implementation of this Procedure as it regards Students with disabilities.
- 7.9. “University” and “the University” mean the University of Dallas.
- 7.10. “Visitor Accessibility Services”

Overall Implementation and Compliance	Office of Civil Rights and Title IX	(972) 7215056	lhampilos@udallas.edu
Student Disability Services	Student Disability Services Coordinator	(972) 7215056	lhampilos@udallas.edu
Employee Accommodations	Office of Human Resources	(972) 7215255	benefits@udallas.edu
Visitor Accessibility	Accessibility Services	(972) 7215056	lhampilos@udallas.edu
Web Address for this Policy		https://udallas.edu/about/university_policies/index.php	